

***DRAFT* - 2022-2023 CSPC - Chair's Report (Long form)**
Updated September, 2023

The purpose of School Councils is “through active participation of parents, to improve student achievement and increase accountability of the education system to parents” (MOE). The following is a summary of the 2022-2023 St Brigid CSPC and activities carried out. A summary of fundraising activities and where funds were directed is also included.

Members

Katie Young (Co-Chair); Cheryl Devine (Co-Chair); Liz Liberty (Vice Chair) David Cramer (Treasurer); Joel O’Keefe (Secretary); Alana Sullivan (Communications); Laura Hincapie (Web); Bekki Draper (Special Events); Kristen Hawkeswood (Special Events); Maria Puglisi (Spec Ed - Oct to Jan); Lisa McAleer (non-teaching staff rep; Spec Ed Feb-Jun); Linda Collins-Donleavy (teaching staff rep); David Forsayeth (voting member at large). Principal: Richard Walo.

2022-2023 CSPC Activities

Meetings, recommendations to the school/Board and communication with families:

- 8 regular meetings held - September, October, November, January, March, April, May, June. Minutes and financials are available online at www.stbrigidcspc.ca and in the school office. The next meeting will be the AGM, scheduled on September 27, 2023.
- Regular review of issues brought forth by parents, advocacy at and between meetings for items/efforts related to student achievement, equity and well-being at the school. School-wide issues brought forth in the 2022-2023 year:
 - School Improvement and Equity Plan – updates regularly requested and received at meetings.
 - EQAO results and other assessment measures – continued tracking with context
 - Safety issues surrounding the playground, ice buildup in the winter, wood chip replacement, and drainage in the primary yard have been logged with the Board, with follow-up requested – ongoing. Wood chips, grade 1 climber hazard being reviewed; drainage issue correction is currently on TCDSB Capital Projects list for the 2023-2024 (follow-up recommended).
 - Check-ins on school finances and spending
 - Review of availability of technology; requests made to the Board; 80+ new Chromebooks received as part of a Board-wide effort (5 given to each class, in addition to new chromebooks given to each grade 6 student).
 - Recommended reviewing whether more French Immersion books/resources needed – admin confirmed literacy upgrades/book sets purchased
 - Library & school flooding issues monitored, updates on renewed book collection, classroom construction timeline and contingency plans were requested and given

- Math a concern brought up at meetings - purchase of MathUp by the school for primary grades – recommend review and consider additional math purchases for older grades as well
- Periodic safe schools updates requested and received
- Changes to Spec Ed and EA staffing hours for 2023-2024 noted – monitoring/ follow-up by 2023-2024 Spec Ed rep recommended.
- Family connectedness to school is noted as a factor in student success; recommendation/praise for open house school events (day and evening), and openness to options for family/parent nights.
- Meeting minutes, agendas, and financials are posted on the CSPC website and available in the office for access by parents in the school.
- Regular communication with parents/families – weekly in school’s weekly email & monthly section in school newsletter, sent to all parents/guardians as well as all grade 7&8 students via principal. Periodic surveys and requests for input, summarized and considered at meetings. CSPC info table set up at interview nights.
- CSPC By-laws reviewed and updated, as required.

Additional (non-mandated) activities – heavily dependent on volunteer availability; carried out with the goal of improving student learning experience, safety, parent access to information, community-building, promoting school values, and assisting with the school’s Learning Improvement and Equity Plan (SIEP):

- Equipment purchased and used for hybrid in-person/online CSPC meetings with a goal of lowering barriers for parents/guardians interested in attending (funding from PIC grant). Hybrid meetings were conducted in the 2022-2023 year.
- Red cross babysitting course arranged and subsidized for 45 grade 6-8 students; trained and free babysitting provided at all CSPC meetings, to further lower barriers for attending meetings.
- Fall fundraiser completed; pizza team established and pizza day run Oct-June – funds to school efforts to enhance student achievement via direct curriculum learning and/or social interactions. Subsidies where needed.
- Blue and White clothing collected and sales conducted in February and June - green thinking/reuse and a low cost source of quality items for families.
- Collaborated with the school to apply for Best Buy tech grant – established cost and goal of possible future tech enhancements to improve science and math curriculum delivery.
- CSPC Website revamp/updates - ongoing.
- Assisted with periodic collection of items for You are Loved, an organization assisting those experiencing homelessness.
- Planned and executed a free Earth Day evening event (April 2023), open to families at the school.
- Arranged an online parent seminar on Financial Literacy and Kids (March 2023) – funding from PRO grant.
- Established, funded and supported a Fun Fair subcommittee. Fun fair held on June 10, 2023. Funds raised to playground efforts.

- Playground committee established; funds reviewed and met with Board for planning purposes. Planning/execution to continue into 2023-2024.
- Decorations/volunteers for Halloween dance; decorations for Christmas concert.
- Assisted with the school-wide Shrove Tuesday celebration
- Provided assistance with a school-wide skate day in March, 2023.
- Planned and executed staff appreciation efforts on behalf of parents at different points in the year (separate fundraising efforts, not from education-related funds).

THE FOLLOWING SECTION WILL BE COMPLETED AHEAD OF THE AGM, SEPT 27th - RECORDS TO MAY ARE AVAILABLE IN MONTHLY MINUTES

2022-2023 Income (net):

- Agendas - \$1350
- Fall Fundraiser* - \$
- Pizza* -
- Fun Fair (to Playground fund) -
- Grade 7 science fund - \$750**
- Staff appreciation fund* -
- Other -

*This money was raised by grade 7 students (now in grade 8) and is currently being held by the CSPC.

2022-2023 Allocations and Spending:

- In the 2022-2023 year, funds were allocated and shown in the following table

Item	\$ Allocated	\$ Spent
Scientist Workshops		
Math – Beaver Computing Challenge entry (grade 5-8)	\$125	\$125

Busses/field trips		
Learning materials (teacher allocations - \$200/class)		
Forest of reading – book sets (grade 3-8, English and French)		
Agendas		
Babysitting course subsidies		
Technology – Document Cameras		

Notes:

- Scientist workshops (all K-2 classes, some grade 3, 7, 8 classes)
- Entry fee for the Beaver Computing Challenge, open to grade 5-8 - \$125
- Funding for busses and/or field trips, as well as Festival of Trees for Forest of Reading participants (open to grade 3-8)
- Funding for learning materials, to meet class needs (\$200 per class, and per itinerant teacher/instructor).
- Book sets for the Forest of Reading program, geared toward grade 3-5 (French and English), and grade 6-8 (English, fiction and nonfiction). Most books go to the library and classes when the program is completed this year.
- Agendas (~\$8 per agenda)
- Subsidizing babysitting course (trained babysitters donate 2 hours each to provide childcare during CSPC meetings)
- Some parent-specific funds (PIC) have been used towards equipment for running hybrid meetings; also the parent seminar on Financial Literacy and Kids (Your Kids, Their Money – PRO Grant)
- Document cameras

- Seed funds for Fun Fair
- Playground fund added to via Fun Fair; some funds were used in summer 2023.
- Sound system

Recommendations for the 2023-2024 CSPC:

- Items CSPC should check on status of with school in June and carrying over to next year
 - Analysis of EQAO results
 - Ongoing updates on School Improvement and Equity Plan (second term report comparison as a measure)
 - Any updates re: school safety plan; safe schools committee
 - Drainage issues in the yard (ice buildup)
 - Status of tech; status of playground funds and direction
 - There is an ongoing need for a dedicated playground committee, as well as a fundraising committee
 - Updates on status of teachers/staff/changes to programs
 - Updates regarding number of EAs as well as Spec Ed personnel at the school, and whether there is adequate coverage in these areas

- Parent/Family night options to consider in 2023-2024, that support the school's Learning Improvement and Equity plan (short list - not can happen in a year - dependent on time, volunteers, permits):
 - Math night
 - Celebration of Family Literacy Day (end of January)
 - Science night
 - "Show your best work" night, in conjunction with staff and based on curriculum covered in different grades.
 - Ping pong night/crafts night
 - Games night (possibly with a multicultural and/or math/Guinness Record theme)
 - Parent survey also indicated interest in a possible parent night out, off of school property
 - other options open as well