

St. Brigid's School CSPC

Meeting Minutes: April 11th, 2019

Present:

CSPC	OTHER ATTENDEES
<p>Attendees: Joseph Brisbois (Acting Principal) Kimberly Blanchet (Vice-Principal) Helen Dunn (Co-Chair) Michelle Holder (Staff Rep) Rosanna O'Higgins (Secretary) Clifton Corbin (Co-Treasurer) Mike Brannon (Co-Treasurer) Jen Clarke (Communications Rep) Germana Nunes (Special Events) Richard Payne (Special Events - Fun Fair)</p> <p>Regrets: Cheryl Devine (Co-Chair) Diana Gonzalez (Vice-Chair) Rosina Ross (Teacher Rep) Karen McParland (Staff Rep) Agueda Gallego (Web Admin) Ann Pochareon (Special Events) Kristen Hawkeswood (Special Events)</p>	<p>Leslie Hunter Gordon Finlay</p>

Summary of motions passed:

Motions passed online:

- 1) None

Additions to the Agenda:

- 1) None

Summary of action items:

Action Item	Owner
Clifton to draft a survey to poll parents about a playground refresh/improvement initiative	Clifton
Send out a separate email for motions of approval on the following items: a) Funding for Grade 8 Graduation b) Funding for 2 new benches for the gymnasium c) Funding for the babysitting course	Helen

Minutes:

1. Confirmation of Approval of Previous Minutes

- Approval of February 24th, 2019 meeting minutes

2. Principal's Report - Mr. Joseph Brisbois

- A Welcome to our current acting Principal, Mr. Joseph Brisbois. He has joined St. Brigid's on a temporary assignment as of March 4th, and will complete his term at the end of April 2019.
- Establishment of School Mission Statement, Code of Success
 - Pioneering a committee to create a mission statement for the school, and a Code of Success. Will encompass the culture of the school, what St. Brigid's stands for.
 - Committee will be made up of 6 students, 4 teachers, a child youth worker, an education assistant.
 - The following questions were asked from the CSPC / parent:
 - How will the school choose the statements?
 - Will the parents be invited to join the committee?

3. Vice Principal's Report - Kimberley Blanchet

- Foyer Renewal
 - We are gathering artifacts to renew the foyer, currently, we're on the lookout for a statue of Mary.
 - A new billboard sign to identify where to locate the office will be placed in the foyer
- Kindergarten

- Registration is now closed and at capacity
- Orientation / Welcome to Kindergarten to take place on May 22nd
- Holy Week
 - We will set up Stations of the Cross in the hallway as part of Holy Week celebrations
- First Holy Communion
 - Father Carlos is visiting the grade 2 students in order to prepare for their First Holy Communion
 - Holy Communion is scheduled to take place on Saturday, May 4th
- World Autism Day was a success, with an assembly held on April 5th where the Grade 8's led the assembly about Autism, they shared a video and sang a song.
- Playground
 - We have a request in progress to paint the playground lines within the schoolyard. A supervisor will be on site to assess before the end of April in order to provide an estimate
 - Playground Clean-Up is scheduled for April 26th
 - All classes will participate
 - Every child will receive 1 glove
 - Each class will spend 20 minutes performing a clean up duty
 - Coaching will be provided instructing the children what they should and should not touch
- Volunteer Tea
 - An invitation has gone out via newsletter
 - All volunteers welcome (Those that have volunteered in the classroom, field trips, pizza lunch, skate day, etc.)
 - Scheduled to take place the morning of April 26th
 - To be held in the gymnasium
 - Some classes will come and do presentations such as sing songs, read poems, and there will be coffee and tea.
- Lenten Outreach
 - Dress down day during Lent celebrating International Women's Day. The money collected will be split between The Lenten Outreach program, and to The Canadian Food for Children.
 - The Canadian Food for Children is collecting school supplies such as erasers, pencils, etc. Last day to donate supplies will be April 30th
- ShareLife dress down day April 12th
- April 24th - Administrative Professionals Day - let's celebrate our secretaries!
- May Fundraisers
 - May 3 - Dress Down Day or dress as a Star Wars character. The money collected will go to The Angel Foundation (which currently supports our nutrition program). Note: Ms. Blanchet might wear her Princess Leia Buns!
 - We will be holding a fundraiser for one of our local families currently

fighting Cancer.

- School Mass on May 24th
- First Reconciliation takes place on April 25th
- Vaccination round 2 is scheduled for May 25th
- Swim Meet on May 4th and 5th
- Education Week is May 6th to 10th
- Bus Safety Session on May 15th
 - An indoor and an outdoor session will be held
 - The outdoor session will take place on a bus where the children will be shown how to sit, where to put their bag, how to vacate the bus in an emergency, etc.
- EQAO
 - If you have a child in Grade 3 or 6, we ask that you please don't take vacation during this time
- Track and Field May 7, 17, 23
- Confirmation - May 23rd
- The trip to St. Marie Among the Hurons - May 31st
- Pancake Tuesday was a success, thanks to all the parent volunteers for a great job!

4. Staff Report - Mrs. Ross

- Mrs. Ross surveyed the school staff and has confirmed there is interest in doing the Halloween Dance again next year.

5. Treasurer's Report - Clifton Corbin

- Can be found at this link → <https://stbrigidcspc.ca/csac/minutes/>
- No major concerns or issues to report
- The Paul Davis and STEAM night invoices were paid, just need original copies to submit for reimbursement from the Board for the PRO grant

6. Sub-Committee Updates

- Fun Fair
 - Volunteer sign up was sent out, we are looking for a total of 65 volunteers to help run the event.
 - Solicit your friends, neighbours, even older kids can help
 - Food and inflatables have been booked
 - Fun Fair hours are 5 pm to 8 pm
- Playground Improvement Committee
 - Clifton has volunteered to take the lead if we have enough interest from the community to engage in a playground improvement initiative.

- Looking for additional volunteers to be a part of this committee
- He has spoken with several key people to get a sense of what a playground refresh project would entail.
- At this point, we need our community to come together to collaboratively come to a decision on what improvements we would like to see.
- Ms. Blanchet has polled the teaching staff, who have expressed positive feedback
- Clifton to prepare a draft survey in order to pool the school parents if they are at all interested in the playground refresh and to understand to what extent of a refresh is desired (minor, major).
- Consider setting up a booth at the Fun Fair to generate interest and provide information about this initiative.

7. Chairs' Report - Helen Dunn

- Diana has suggested a fundraising idea to hold a dress down day in the next school year to recognize the First Nations for donations to
- STEAM Night
 - ~200 people attended
 - A survey will be sent out to poll for parents feedback and include:
 - Feedback on the Paul Davis night
 - Requesting parent's recommendations on what we could submit a PRO grant application for next year
- Fall Fundraising
 - Will the school consider hosting a Halloween dance again for next year?
 - Anyone with any other fundraising ideas they'd like to share, please bring to the next CSPC meeting

8. Additional Agenda items / Other Business

- None.

Meeting adjourned 9:10 p.m. Next meeting – May 16th, 2019