

St. Brigid's School CSPC

Meeting Minutes: January 24, 2019

Present:

CSPC	OTHER ATTENDEES
<p>Attendees:</p> <p>Kimberly Blanchet (Vice-Principal) Cheryl Devine (Co-Chair) Helen Dunn (Co-Chair) Karen McParland (Staff Rep) Michelle Holder (Staff Rep) Rosanna O'Higgins (Secretary) Clifton Corbin (Co-Treasurer) Mike Brannon (Co-Treasurer) Agueda Gallego (Web Admin) Jen Clarke (Communications Rep) Danielle Pollington (Grants) Germana Nunes (Special Events) Kristen Hawkeswood (Special Events) Ann Poochareon (Special Events)</p>	<p>Gordan Finlay David Dempsey Maria Fantauzzi</p>
<p>Regrets:</p> <p>Mr. Hogan (Principal) Diana Gonzalez (Vice-Chair) Rosina Ross (Teacher Rep) Richard Payne (Special Events - Fun Fair) Margherita Attanesio (OAPCE Rep) Patricia McFadden (OAPCE Rep)</p>	

Summary of motions passed:

Motions passed online:

- Approval of November 2018 meetings minutes

Additions to the Agenda:

- 1) Playground improvements
- 2) Ski Trips for students

Summary of action items:

Action Item	Owner
Post the financial statement separate from the meeting minutes	Agueda
Verify which account the RBC grant money is in	Kim B
Survey staff on ideas for spending available funds from CSPC	Kim B
STEAM committee to provide proposal at Feb 21 meeting (Ms. Blanchet still to provide staff reps for committee)	STEAM Committee
Special Events to coordinate STEAM night at end of March / beginning of April	Special Events committee
Clarity in next communication for next CSPC meeting on vote to spend special projects for funds	Cheryl / Helen
Come to a decision on allocation of funds raised. We should make a decision in our February 21 meeting.	

Minutes:

1. Confirmation of Approval of Previous Minutes

- Minutes from the November 2018 meeting were approved online January 17th, 2018
 - Confirmation of online approval: Confirmed

2. Principal's Report - Mr. Hogan

- Mr Hogan is currently on leave for personal reasons at least until Feb 1, 2019
- As soon as the school receives more information it will be disseminated to the school parent community.
- Currently the school sends out 2 communications a month.
- Please contact Ms. McParland to be added to the list.

3. Vice Principal's Report - Kimberley Blanchet

- Parent teacher interviews
 - Parent interview booking will be online again, opens February 4th, and closes at 11:59pm the day the report cards come home. (We have changed the close time to Wednesday February 13 at 12:00 p.m.
 - It is advised to not book back to back slots as it leaves little time to get from one class to another class.
 - The Parent Interview Nights are scheduled for Wednesday Feb 13th and Thursday February 14th, from 5:30pm to 8pm
- Student safety reminders
 - All visitors must report to the School Administration Office first.
 - A few additional signs will also be posted.
 - Volunteers are asked to wear a volunteer badge at all times
 - Daycare parents are to use the daycare entrance
 - A new bulletin board will be installed in the front foyer to house catholic value systems, classrooms to add notices etc. (Target February)
 - We have implemented a new washroom pass system during the recess break - this new system will help limit the kids coming in during recess
 - Regular parking and drop-offs remain in the front, please drop off safely and a reminder to keep the bus zones clear at all times as they are on a schedule. The bus drivers will not let children off the bus if they are not in the bus zone.

- International Language Survey
 - Survey results can be found at this link
<https://tcdsbpublishing.escribemeetings.com/filestream.ashx?DocumentId=16422>
 - The delivery of International Language within the school day (44 schools) will remain *status quo* for the 2018-2019 school year.
 - Board-wide return was 53%
 - 21 Schools met the 67% threshold (Note: The Board approved in the August 2018 Board report that, “Surveys from 67% of all families in schools must be returned in order for the results to be considered viable”).
 - Those schools that did not meet the 67% threshold would not experience any changes to the new ILE format for the 2018-2019 school year.
 - St. Brigid’s Survey results:
 - # of Surveys returned: 327
 - % Returned: 65%
 - Continue to deliver the program: 63.3%
 - Change the program delivery model: 36.7%
- Calendar of events
 - February 4 9:00 Parent interview open
 - February 5 Mad Science workshop Ms. Wakeham , Ms. Favaro
 - Boys Basketball tournament- At St Brigid
 - February 6- Intermediate Girls basketball divisional tournament- Location-TBA
 - February Swim to Survive Grade 4 Mrs. Gedz
 - February 12 Report Cards Sent home-
 - PAST class to Aquarium
 - Rosary Apostolate Visit
 - February 15- P.A. Day - No School
 - February 18 Family Day
 - February 19- Swim Team Tryout
 - February 21- Swim to Survive Mr. Gedz
 - February 25- Grade 6 Trip to Science Centre- Mr. Wigglesworth
 - February 28- Grade 6 Trip to Science Center- Ms. Evanson's Class
 - - Swim to Survive- Mr. Andrenacci
- Christmas Concert went very well
- Dennis Moulds Skate Day was fantastic. A big thank you to all the parent volunteers. It was also nice to see that some family members were also able to participate and skate with their child(ren).

4. Staff Report - Mrs. McParland

- Kindergarten registration update
 - An email will be sent out shortly after February 12th to confirm spots.
 - So far there have been more registrants than available spots.
 - Registration info available at the following link:
<https://www.tcdsb.org/ProgramsServices/EarlyYears/Kindergarten/KindergartenRegistration/Pages/KindergartenRegistration.aspx>

5. Treasurer's Report - Clifton Corbin

- Treasurer's Report available at this link:
<https://stbrigidcsac.files.wordpress.com/2019/01/treasurers-report-2019-01-24.pdf>
- We have enough money to go into next year.
- We should think about spending some of the money, so as to avoid carrying too much into the next school year.
- The items that need approval are italicized.
- We can approve these in upcoming CSPC Meetings, or if an urgent items comes up requiring immediate approval we can conduct an online approval.

6. Special Events

- Ping pong night is January 25th
- Progrant obtained. Social media safety night booked for March 1st, talk for the students grade 4 to 8 during the day, and to parents in the evening. Delivered by Paul Davis. Childcare will be available.
- Fun Fair is confirmed for June 14th; No contingency / rain date.
- STEM / STEAM Night (tbc)
 - PRO grant - A coding night, discussion will be about great applications available.
 - Robot friends has generously donated the robots, and the people to do a coding workshop. There is a limited registration. 12 Families, 90 minutes.
- Oaks and acorns, create arts studio - we can approach them to offer some steam activities.
- Tentative date - March 27th, or April 3. If we want to push it later we can look into it. Special Events team will run with this. Kim Blanchet to confirm if Friday is an option.

- Our 100th anniversary is November 2021 - we need to start a committee for this. Jen C and Kristen H. are volunteering to start up the committee. Will start meeting every 3 months to just start the planning (look at history, etc.) We should consider recruiting former teachers, former students, etc.
- St. Brigid's Catholic Church Events
 - First Holy Communion
 - 55 Children receiving their First Holy Communion
 - The school will need to obtain a permit to use the gym for communion photos, and book photographer.
 - Parents and students to arrive at the gym between 10:30 am and noon.
 - Confirmation
 - 27 students receiving confirmation
 - Classes are held on Sundays
 - Retreat is scheduled for Saturday May 11th
 - Confirmation Mass is May 23rd, 7pm
 - Good Friday Passion play registration is open. Students can get volunteer hours. Practice is scheduled February 22nd, serving free pizza!
 - Children's choir at St. Brigid's needs more kids. Practice is held Saturdays at 4pm, sing at the 5pm Mass on Saturdays. Students can get volunteer hours from joining the choir.
 - We are still looking for Altar Servers. Grade 3 and older and they must have received the Sacrament of First Reconciliation and First Holy Communion. Note: there is no required commitment to serve at all masses.
 - We are presenting a nine part docu-series on the Truth about Cancer starting on Tuesday, February 26th at 7:45 pm in the Church Hall. Participation is free.
 - Marriage Sunday: February 17th, 2019 at the 11:00 am Mass. Fr. Carlos will bless all married couples who received the Sacrament of Marriage in the Catholic Church.

7. Chairs' Report - Cheryl Devine & Helen Dunn

- Pizza volunteers is looking good. We need to look at the reminders and sending them a week in advance in addition to the current 2 days advanced notification
- We are looking for Fun Fair volunteers - subcommittee, canvass for food, donations, etc.
 - Some Ideas we have received from those that attended this evenings CSPC meeting
 - A pass for unlimited rides

- Pizza nova offers free “bouncy inflatable” if we order pizza for the funfair
- Canvass local establishments to donate food / money for food
- Canadian Tire / Home Depot donations for silent auction

8. Additional Agenda items / Other Business

- Bullying Prevention Program
 - Parents are questioning what the school is doing
 - Response from Kimberley Blanchet, Vice Principal:
 - We are working through the “Virtues of the Month” and looking to student leadership, as well as all teachers to reinforcing using the same language throughout the school.
 - Understanding the “Code of Conduct”, the expectations of the school using this language, and using it consistently.
 - We have classified certain feelings and behaviors into zones (colours / numbers) and aligned each zone with strategies to handle those feelings / behaviours. For example, blue means tired, bored, not engaged, which is considered below where you need to be. Green is happy, good, learning. Yellow is excited, agitated, worried, impulsive or reactive. Red is out of control. Scale 1 to 10 - Blue is 1-3; Green is 4-6; Yellow is 6-8; Red is 9-10.
 - We are enabling them to self identify, and learn mindfulness activities, and incorporate breathing exercises
- Are there extra curricular sports for younger kids being offered this year?
 - Primary soccer was offered for grade 2 and 3.
 - Kim Blanchet to look into what other extra curricular activities are being offered as well for the younger grades.
- What kinds of clubs are being offered at lunch?
 - scrabble, board game, knitting club, role playing game, ---- available to a specific age range, drop in.
- Has the school considered doing a ski trip - yes, we’ve done these in the past.
- Parents are inquiring about playground improvements
 - There are grants we can apply for
 - This is done via a separate committee.

Meeting adjourned 9:10 p.m. Next meeting – February 21st, 2019