

St. Brigid's School CSPC

Meeting Minutes: May 10, 2018

Present:

<p>CSPC</p> <p>David Hogan (Principal) Rosina Ross (Teacher Rep) Cheryl Devine (Co-Chair) Helen Dunn (Co-Chair) Richard Payne (Vice-Chair) Kristen Hawkeswood (Church Liaison) Nalini Bateman (Secretary) Ann Poochareon (Co-Special Events & OAPCE) Germana Nunes (Co-Special Events) Elaine Pipher (Special Education Rep) Michelle Holder (Staff Rep)</p>	<p>REGRETS</p> <p>Sofie Sommers (Acting Vice Principal) Clifton Corbin (Treasurer) Liz Liberty (Co-Communications Rep) Silene Alsuran (OAPCE Rep) Jennifer Clarke (Co-Communications Rep) Przemyslaw Pawluk (Web Site Manager) Patricia McFadden (OAPCE Rep) Margherita Attanasio (Co-Special Events)</p> <p>OTHER ATTENDEES</p>
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Summary of motions passed:

Motions passed online:

- Approval of February 2018 meetings minutes on April 12, 2018.
- Approval to go ahead with the flower fundraiser.
- Approval for an additional \$300 for TTC tokens.

Motions passed during the meeting:

- Spending approved for \$4503.55.
 - \$678.55 for Reptillia
 - \$400 for babysitting course
 - \$150 for Welcome to Kindergarten
 - \$100 for Kindergarten year end social
 - \$2125 for Grade 8 graduation
 - \$50 for Mrs. Angelone Catholic Values Awards
 - \$1000 for DJ for Halloween Dance Oct 2018

Summary of action items:

Action Item	Owner
Investigate the reason for the additional \$300 for TTC tokens	Mr. Hogan
List of teachers who are retiring or leaving	Mr. Hogan
Decide what we want to do and apply for the Pro Grant	Special Events Reps
Confirm dates and instructors for babysitting course	Jennifer Clarke

Minutes:

1. Confirmation of Approval of Previous Minutes

- Minutes from the February 22, 2018 meeting were approved online April 12, 2018
 - Confirmation of online approval: **Confirmed**

2. Principal's Report - Mr. Hogan

- Vice Principals are still changing while Ms. Cheryliane Gomes is away. Mr. Michael Samler's term ended April 30 and he will be replaced by Ms Sofie Sommers. Ms. Sommers will be here until the end of the school year.
- April 27-Lenten Outreach
 - The director of Street Haven at the Crossroads came and gave a very moving speech to the students. She was in tears as she shared her story of how she was on the streets when she was sixteen and had to rely on the generosity of others. It was a nice culmination to this years outreach.
 - Over the years our relationship with Street Haven has deepened and they are so happy to have a relationship with us.
 - Grades 7 & 8 leadership students were able to get a tour.
 - Street Haven was started when, in 1965, a nurse at St. Mike's realized that at risk women had nowhere to go once they were discharged from the hospital.
- Canadian Food For Children - we still have food, Cheryl and Kristen will deliver

- Key Dates:
 - May 10: Track and field at York University went well
 - May 15 & 16: Forest or Reading at Harbourfront, May 15 for Red Maple and May 16 for Silver Birch.
 - May 22-25: Camp Muskoka grade 8 end of year trip
 - May 22-June 4: Student assessments
 1. EQAO - Grades 3 & 6
 2. CAT 4 - Grades 2,5 & 7
 - May 29: Welcome to Kindergarten
 - June 8: PA Day
 - June 15: St. Brigid Fun Fair
 - June 25: Grade 8 Graduation
- 2018-2019 **Tentative** Class Staffing Model
 - English Kindergarten: 3 Full day
 - French Immersion Kindergarten: 2. Another French immersion kindergarten class will be opening up at Holy Name to accommodate the demand.
 - SK/Grade 1: 1 English
 - Grade 1: 3 Full
 - Grade 2: 3 Full
 - Grade 2/3: 1
 - Grade 3: 3 Full
 - Grade 3/4: 1
 - Grade 4: 1 Full
 - Grades 4/5: 1
 - Grade 5: 1 Full
 - Grades 5/6: 1
 - Grade 6: 1 Full
 - Grades 6/7: 1
 - Grade 7: 1 Full
 - Grade 8: 2 Full
 - There will be the same number of classrooms as this year
 - Projected enrollment is 650 students
 - Many factors can affect these classes and things can change up until Sept. 30.

Question: How do students in split classes get chosen? **Mr. Hogan:** Many factors (e.g. academic, social, student interactions) are taken into consideration and every child is considered individually. There is a lot of consultation between the sending and the receiving teachers - it is NOT a random process. Every effort is made to NOT place students in combined classes in consecutive years.

- District Review - May 1, 2018
 - This review happens every 5 years.
 - A group of principals, administrators and the superintendent conduct a short visit to classes. They are looking at descriptive feedback - success criteria and learning goals.
 - They had a glowing review of the students and staff of St. Brigid.
 - They talk to students, not teachers. Kids get an opportunity to provide their feedback - it was very positive.
 - The report goes to staff and the board:
 1. **Strengths:** engagement of students; they are happy and learning; caring adults in the school.
 2. **Next Steps:** it is a challenge to foster collaboration between the two buildings. Efforts should be made to create more new opportunities for sharing of best practices in such a big building (e.g. reading buddies, math buddies, cross-grade houses)
 3. **Overall:** St. Brigid has an excellent group of professionals in it's teachers. The teachers know and care about the kids.

3. Vice Principal's Report - Ms. Sommers

- Regrets from Ms. Sommers.

4. Teacher Rep's Report – Mrs. Ross

- Ms. Anderson, one of the ECEs for kindergarten, has arranged for Reptillia to come in on June 13. The cost is ~\$750 + tax (\$850-\$900) and she was planning to charge the students \$5.
- CSPC can help with the costs

Question: What happens if students cannot afford to pay for activities/trips? **Mr. Hogan:** The school discreetly cover the costs for families that need support.

5. Treasurer's Report

➤ Treasurer's Report highlights:

Cash Flow February 10-April 20, 2018

- **Cash on hand at April 30, 2018:** **\$39,583.28**
 - **REVENUE: \$ 14,149.26 + \$3,500**
 1. Pizza deposits \$14,149.26
 2. Cheryl added: Flowers \$3,500- not included in original report
 - **EXPENSES: \$ 12,062.52**
 1. Expenditures for school \$1,053.03
 2. CSPC overhead \$852.50
 3. Fundraising expenses \$10,156.99
 - Net increase in cash: \$2,086.74
 - **Cash on hand at Feb 10, 2018** **\$37,496.54**
 1. -\$6,480 unpaid pizza expenses
 2. +\$454.46 carried forward from 2016-17 Staff Luncheon
 3. -\$3,350 not approved forecasted expenses
 - Approved Expenses not yet paid: \$25,511.22
 - Forecast cash at the end of the school year: \$6,641.35 (may be a bit less) Target is \$4,000-\$6,000 for the fall + fun fair)
- CSPC needs to pay \$366.12 Prologue to Performance invoice for June 2016 Interactive bilingual performance: Mike Ford, Canada Needs You
- **Motion:** \$678.55 for Reptillia (Mrs. Ross will update with the exact amount). Cheryl;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- **Motion:** \$400 for babysitting course. Cheryl;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- **Motion:** \$150 for Welcome to Kindergarten. Cheryl;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- **Motion:** \$100 for Kindergarten year end social. Helen;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- **Motion:** \$2125 for Grade 8 graduation - Miss. Kuzner. Cheryl;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- Mrs. Angelone Catholic Values Awards - Three students (primary, junior & intermediate) who have demonstrated Catholic values in word and deed.
Motion: \$50 for awards. Helen;
 - **Second:** Kristen; **Motion CARRIED:** None opposed

6. Church Liaison Report - Kristen Hawkeswood

- See details in [Appendix A: St. Brigid Church Report](#) at the end of these minutes.

7. Event Updates

- Guest speaker, Ann Douglas presentation was very informative. It was a success and was well attended.
- Ping Pong Night was a lot of fun. We need to do something like this again
- Flower fundraiser: \$3475 gross and net ~\$1500 was raised. Flowers should be delivered by May 16 or 17. It was a success and we should consider doing it again.

8. Upcoming Events

- Staff Luncheon: Will be held Monday, June 19. **NOTE:** After the meeting the date was revised to Wednesday, June 13.
- Fun Fair: Dragonz DJ will have a booth. Nathaniel Erskin-Smith offered \$100 donation but CSPC has decided to decline all monetary donations from government officials, instead we invite them to offer some of their time and volunteer.

9. Chair's Report - Cheryl and Helen

- The decision to go ahead with the flower fundraiser was approved online
- Approval for an additional \$300 for TTC tokens. Mr. Hogan will try to investigate.
- Website committee will continue to work over the summer.
- Looking to plan a concert for the 2018/19 school year, need to get Mr. Stock on board.
- Italian: No new updates on the status of the Italian program at St. Brigid. Manuela Sequeira, Coordinator of International Languages, came in September to discuss the Heritage language program at St. Brigid. The board is currently looking at the language curriculum. Since she cannot make it back before the end of the school year, we will look into her coming to a CSPC meeting in September (2018) for the following school year.
- CSPC should consider adding two new positions/roles: Language Rep & Pizza Lunch Rep
- Halloween Dance for fall 2018: we need to reserve a DJ for Wednesday October 31. The DJ for the grade 8s is ~\$600. Consider a glow dance party. Helen suggested we see if we can get a volunteer from the DJ School, Off Centre DJ School.
Motion: to allocate \$1000 for DJ for Halloween Dance Oct 2018. Cheryl;
 - **Second:** Kristen; **Motion CARRIED:** None opposed
- Pro Grant Application due June 5: The application will request funds to offer a speaker/workshop/event covering the topic of social media issues and cyberbullying. If we get it we can book something for the fall.
Motion: to submit application for social media issues & cyberbullying p. Helen;
 - **Second:** Cheryl; **Motion CARRIED:** None opposed

Meeting adjourned 9:35 p.m.

Next meeting – June 21, 2018

Appendix A - St. Brigid's Church & School Update

1. FIRST RECONCILIATION & HOLY COMMUNION

First Reconciliation was held on Thursday 26, April 2018 at 7:00 pm.

The First Holy Communion Mass was celebrated on Saturday 5, May 2018 at 12:00 pm. More than 70 students received the Sacrament.

On **June 3, 2018 at 11:00 am**, St. Brigid's will be celebrating the Feast of Corpus Christi with Mass and a Procession. **Fr. Carlos invited all of the children who celebrated their First Communion to join the procession that day.**

Please direct any questions about the Corpus Christi Mass & Procession to Fr. Carlos Sierra (stbrigid@rogers.com) or to the Church Office.

2. CONFIRMATION

The Sacrament of Confirmation will be celebrated on Thursday 24, May 2018 at 7:00 pm in the Church.

All Confirmation **make up assignments will be due on Sunday 13, May 2018**. Students are asked to **please see Nancy Crawford to submit** their work.

On **Sunday 3, June 2018**, on the Solemnity of the Most Holy Body of Christ (Corpus Christi), **there will be a mandatory post-Confirmation reflection session at 9:30 am**, followed by the 11:00 am Mass and Procession.

Candidates for Confirmation are reminded to submit any outstanding documents, such as Baptismal Certificates, to the Parish Office. Please direct any questions about the Sacrament of Confirmation to Fr. Carlos Sierra (stbrigid@rogers.com).

Please remember that students are be required to have their "Sacrament of Confirmation Passport" stamped to confirm their weekly attendance at Mass.

3. UPCOMING SCHOOL MASSES

Every member of the St. Brigid's Community is welcomed and invited to attend the St. Brigid's School Masses.

The next school Masses will be held on:

- **Wednesday 16, May 2018 at 12:30 pm**
- **Thursday 21, June 2018 9:00 am**

Please note that unforeseen events in the life of the Parish may cause schedule changes with short notice. We will do our very best to let the community know as soon as possible if a change becomes necessary. Thank you in advance for your understanding.

4. ROOTED IN CHRIST – TCDSB PASTORAL PLAN 2018-2021 ANNOUNCED

On Wednesday 9. May 2018, TCDSB schools were invited to send three representatives to attend the *Year of the School Celebration* and the *Launch of the New Pastoral Plan*. Danielle Boucher (JK/SK), Kristen Hawkeswood (School-Church Liaison), and Eloise Hawkeswood-Dawson (Grade 2) attended the event.

After welcoming remarks, prayers, and greetings, the morning session focused on highlights from the current pastoral plan *Together With One Voice – Harmonizing our Faith Through Family, Parish and School (2015-2018)*. The morning concluded with the *Year of the School Showcase*, featuring thirteen videos created by TCDSB schools chosen from 104 submissions. The videos included songs and prayers celebrating the unique identity of each school, in celebration of the *Year of the School*.

The afternoon session was devoted to the launch of the new three-year pastoral plan: *Rooted in Christ: we Belong, we Believe, we Become*. His Eminence Thomas Cardinal Collins addressed the group, presenting his reflections on the themes in the new plan. The session concluded with the Pastoral Plan Song and Prayer, a Blessing from Cardinal Collins, and acknowledgements.

5. WAVE AFTER WAVE YOUTH GROUP (WAW)

Twitter: @waveafterwave16

Students in Grades 7 to 12 are invited to join the Wave after Wave Youth Group in the Church Hall of the next episode of "Catholicism". The Group meets from 6 pm – 9 pm on Fridays.

All students in Grades 7 to 12 are invited to join WAW. The WAW Youth Group participates in a Youth Mass at the 11:00 Mass on the fourth Sunday of every month.

6. CALL FOR CONSCIENCE CAMPAIGN

In February, Cardinal Thomas Collins and Bishops across Ontario asked for an email address from every Catholic family in their community, with a goal of collecting 100,000 emails in Ontario. This information will be used locally by Cardinal Collins and trusted faith partners to communicate periodically (6-8 times a year) on issues of particular importance for the Catholic community. If you have not signed up and you would like to do so, you can still have your name included by visiting <http://bit.ly/SignUpSundayRegistration>.

7. ST. BRIGID'S PARISH CONTACT INFORMATION AND LINKS

To contact Fr. Carlos Sierra or to learn more about St. Brigid's Parish, please visit:

Telephone: 416 696-8660

Email: stbrigid@rogers.com

Twitter: @StBrigidsTO

Facebook: St. Brigid's Catholic Church

Website: <https://stbrigids.archtoronto.org>